

Republic of the Philippines
KALINGA STATE UNIVERSITY
Tabuk City, Kalinga

**BIDDING DOCUMENTS FOR THE
DISPOSAL BY AUCTION OF VARIOUS
UNSERVICEABLE MOTOR VEHICLES OF
THE KALINGA STATE UNIVERSITY**



Kalinga State University envisions to be "a Knowledge and Technology Hub in Asia-Pacific Region"

**Committee on Disposal of Unserviceable Properties of the University
April 2023**



LOCATED AT KSU-MAIN CAMPUS

BID No. 001-CDUP-KSU

Upon recommendation by the Commission of Audit, the Kalinga State University (KSU) Disposal Committee is tasked to conduct an auction of Unserviceable Properties based on COA Circular No. 89-296 dated January 27, 1989. The committee shall herein publish the Invitation for Public Auction through PhilGEPS, KSU Website and at least three (3) prominent public places in the locality for the conduct of an auction within the prescribed period as herein stated. These Unserviceable Properties that are subject to disposal are located at the KSU-Main Campus, National Highway, Purok 6, Bulanao, Tabuk City, Kalinga.

Pre-procurement Conference	: March 16, 2023 @ 2 pm
Posting of Invitation to Bid	: April 5, 2023 to April 13, 2023
Ocular Inspection for Bidders	: April 5, 2023 to April 13, 2023 from 9am to 4pm upon request
Pre-bid Conference	: April 13, 2023 (Thursday) @ 10 am BAC Conference Room, Procurement Management Office, Administration Building, KSU-Main Campus, National Highway, Purok 6, Bulanao, Tabuk City, Kalinga
Deadline of Submission and Receipt of Bids	: April 19, 2023 (Wednesday) @ 10 am, BAC Conference Room, Procurement Management Office, Administration Building, KSU-Main Campus, National Highway, Purok 6, Bulanao, Tabuk City, Kalinga
Opening of Bids	: April 19, 2023 (Wednesday) @ 10:01 am BAC Conference Room, Procurement Management Office, Administration Building, KSU-Main Campus, National Highway, Purok 6, Bulanao, Tabuk City, Kalinga
Evaluation of Bids by the Committee on Disposal of Unserviceable Properties	: April 20-21, 2023
Resolution of the Committee for approval of award/s	: April 24, 2023
Approval and issuance of Notice of Award/s	: April 25, 2023
Signing of Contract between KSU and winning bidders	: April 26, 2023
Notice to Proceed	: Within three (3) days after the signing of Contract
Payment of Contract	: Payment in the form of Cash per Lot shall be made to each respective account
Pullout of Unserviceable Properties	: Winning bidder shall be responsible for pulling out the Unserviceable Vehicles with the issuance of authority to pull out duly released upon full contract payment.



Republic of the Philippines

KALINGA STATE UNIVERSITY

Tabuk City, Kalinga 3800

Committee on Disposal of Unserviceable Properties

Section I. Invitation to Bid



REQUEST FOR PROPOSAL

The Kalinga State University invites interested parties to participate in the public auction of various unserviceable motor vehicles, as indicated below:

Lot No.	LOT DESCRIPTION	Floor Bid Price
Lot 1	Vehicle - ISUZU, ARMAK EXCLUSIVE 4BC2 Passenger Jeepney, Color: Green, Chassis No: MAR98-4174-C, Model: 1998, Engine No: 140732, Plate No.: SDV 828; Date acquired: Sep 11, 1998	PhP 15,000.00
Lot 2	Motorcycle - YAMAHA, RS100T MC, Serial/Chassis No: 4PF-183186, Model: 2001, Color: RED, Motor No: 4PF-183186, Plate No.: 8496; Date acquired: Aug 14, 2000	PhP 1,000.00
Lot 3	Vehicle - ISUZU, Fuego, Model: 2001, Engine No: 816383, Chasis No: PABTFS55HD1201471, Plate No.: SFA 198; Date acquired: Nov 30, 2001	PhP 70,000.00
Lot 4	Motorcycle - SUZUKI, MC Model: TS125, Color: RED, Chassis No: TS 125-111911, Engine No: TS 1252-282740, Plate No.: SG 6767; Date acquired: Mar 19, 2004	PhP 1,000.00
Lot 5	Vehicle - MITSUBISHI, L300 FB DUAL AC VAN, Serial/Chasis No: PAEL35NY14B004909, Model: ANF100MPW - 2004, Color: ASPEN WHITE, Motor No: 4D56 AP2086, Plate No.: SFS 806; Date acquired: Sep 3, 2004	PhP 50,000.00
Lot 6	Vehicle - TOYOTA, Land Cruiser, Color: WHITE, Model: 1991, Chassis No: PZJ70-0003638, Motor No: B-0178600, Plate No.: SFK 855; Date acquired: Jan 21, 2010	PhP 15,000.00
Lot 7	Truck Bus - HYUNDAI, AEROSPACE, Color: GREEN, Model: 2009, Chasis No: KMJRJ18BPYC906325, Engine No: D6ABY039296, Plate No.: SJB 730; Date acquired: Apr 19, 2010	PhP 50,000.00
Lot 8	Vehicle - HONDA, ACCORD, Serial/Chasis No: PADCF96601V300052, Model: 2003, Color: HAWK BLACK, Motor No: PALP561300841, Plate No.: SGS 314; Date acquired: Apr 27, 2015	PhP 10,000.00

Partial bids are allowed. Bidders shall have the option of submitting a proposal on any or all lots. If the Bidder opts to bid for more than one lot, each set of technical requirements shall be submitted. Evaluation and award of contract will be undertaken per lot basis; however, for bidder that bids to more than one lot and determined to have the Highest Calculated Responsive Bid per lot shall be awarded only one contract.

Bids received lower than the Floor Price for each lot shall be automatically rejected at bid opening.

The auction will be conducted through an open competitive bidding procedure using the non-discretionary "pass/fail" criterion as specified in the Bidding Documents.



Committee on Disposal of Unserviceable Properties

Interested bidders may obtain further information from Kalinga State University and inspect the Bidding Documents at the address below from 9 am to 4 pm office hours.

Interested Bidders may acquire a complete set of Bidding Documents from 9 am to 4 pm at the address given below free of charge.

The **Kalinga State University** will schedule a Pre-Bid Conference, which shall be open to prospective bidders to discuss, among others, the Terms of Reference and clarify issues that may arise.

In case of a “Tie” among bidders, which occurs when two or more bidders offered exactly the same price quotation, all concerned bidders or their duly authorized representative shall appear after the bidding and witness the drawing of lots. This shall be the basis for determining the winning bidders based on sheer luck or chance corollary to the Government Procurement Policy Board (GPPB) Circular No. 06-2005 dated August 5, 2005. The “drawing of lots” shall be conducted by the Disposal Committee in the presence of the concerned bidders on their duly authorized representatives and a representative from COA.

Upon payment of the full price, the winning bidder shall be the recipient of unserviceable motor vehicles and is required to haul the same within seven (7) working days.

The KSU reserves the right to reject any or all bids, waive any informality found therein, or accept such bids or awards to any interested party/bidder whose bid is considered most advantageous to KSU and/or the government.

ROMUALDO U. WACAS, PhD

Chairperson, BAC on Disposal of Unserviceable Properties



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KALINGA STATE UNIVERSITY

Tabuk City, Kalinga 3800

Committee on Disposal of Unserviceable Properties

SECTION II. INSTRUCTIONS TO BIDDERS AND TERMS AND CONDITIONS OF SALE



INSTRUCTION TO BIDDERS AND TERMS AND CONDITIONS OF SALE

7. INTRODUCTION

- 7.1. The Kalinga State University, hereinafter referred to as KSU, will receive bids for the sale of unserviceable motor vehicles, as described in Section III of the Bidding Documents.
- 1.2. This Section provides instructions to bidders for the Public Auction. The KSU may issue special instructions to bidders and may require additional documents from the bidders.

2. COST OF BID

- 2.1. The Bidder shall bear no costs in the preparation and delivery of their bids and the KSU shall in no case be responsible or liable for such costs, regardless of the outcome of the bidding process.

3. BID DOCUMENTS

3.1 A complete set of Bid Documents shall include:

- 3.1.1. Invitation to Bid for the Disposal by Sale of Unserviceable motor vehicles;
- 3.1.2. Instruction to Bidders (IB) and Terms and Conditions of Sale;
- 3.1.3. The Price Quotation Form, which includes the bid offers;
- 3.1.4. Amendment and/or Addendum on the original bid documents, if any.
- 3.1.5. Special Instructions, if any.

4. TIME AND PLACE FOR RECEIPT OF THE BIDS

Sealed bids will be received until **10:00 am on the scheduled date and place**, observing subsequent amendment/addendum issued, if any, at which time all bids shall be opened and read publicly. Submission of bids after the designated time and date shall no longer be accepted.

5. ELIGIBILITY CRITERIA

Any person, partnership, or corporation complying with the prescribed rules and regulations may participate in the sale by public bidding.

6. BIDS TO BE CONSIDERED

- 6.1. Only bids from parties and their authorized representatives who have been duly issued the Bid Documents shall be opened. Bids from parties who have not been issued the Bid Documents will be rejected outright.
- 6.2. No bids shall be accepted from parties disqualified from participating in public bidding or in any kind of contract with the Government of the Philippines.



Committee on Disposal of Unserviceable Properties

6.3. Parties/companies with pending cases and outstanding obligations with KSU shall be excluded from the bidding.

7. SUBJECT OF BID

7.1. Bids shall be for the sale of the following KSU owned unserviceable motor vehicles as specified below:

Lot No.	ITEM/DESCRIPTION	Floor Bid Price
Lot 1	Vehicle – ISUZU, ARMAK EXCLUSIVE 4BC2 Passenger Jeepney, Color: Green, Chassis No: MAR98-4174-C, Model: 1998, Engine No: 140732, Plate No.: SDV 828; Date acquired: Sep 11, 1998	PhP 15,000.00
Lot 2	Motorcycle – YAMAHA, RS100T MC, Serial/Chassis No: 4PF-183186, Model: 2001, Color: RED, Motor No: 4PF-183186, Plate No.: 8496; Date acquired: Aug 14, 2000	PhP 1,000.00
Lot 3	Vehicle – ISUZU, Fuego, Model: 2001, Engine No: 816383, Chasis No: PABTFS55HD1201471, Plate No.: SFA 198; Date acquired: Nov 30, 2001	PhP 70,000.00
Lot 4	Motorcycle – SUZUKI, MC Model: TS125, Color: RED, Chassis No: TS 125-111911, Engine No: TS 1252-282740, Plate No.: SG 6767; Date acquired: Mar 19, 2004	PhP 1,000.00
Lot 5	Vehicle – MITSUBISHI, L300 FB DUAL AC VAN, Serial/Chasis No: PAEL35NY14B004909, Model: ANF100MPW – 2004, Color: ASPEN WHITE, Motor No: 4D56 AP2086, Plate No.: SFS 806; Date acquired: Sep 3, 2004	PhP 50,000.00
Lot 6	Vehicle – TOYOTA, Land Cruiser, Color: WHITE, Model: 1991, Chassis No: PZJ70-0003638, Motor No: B-0178600, Plate No.: SFK 855; Date acquired: Jan 21, 2010	PhP 15,000.00
Lot 7	Truck Bus - HYUNDAI, AEROSPACE, Color: GREEN, Model: 2009, Chasis No: KMJRJ18BPYC906325, Engine No: D6ABY039296, Plate No.: SJB 730; Date acquired: Apr 19, 2010	PhP 50,000.00
Lot 8	Vehicle - HONDA, ACCORD, Serial/Chasis No: PADCF96601V300052, Model: 2003, Color: HAWK BLACK, Motor No: PALP561300841, Plate No.: SGS 314; Date acquired: Apr 27, 2015	PhP 10,000.00

7.2. The above-mentioned properties shall be sold on an “AS-IS, WHERE-IS, CLEAN-UP, ALL MUST GO” bases.



8. BIDDING INFORMATION

- 8.1. No government official and employee shall directly or indirectly give, nor shall any prospective or intending bidders be entitled to, any information regarding the bidding or on the prospective bidders, other than what is contained in the Bid Documents, or disclosed in the pre-bid conference and in the official announcement of bid results.

9. PREPARATION OF BIDS

- 9.1. Bidders shall prepare their bids using the prescribed Price Quotation Form specified in this Bidding Documents. Each bidder must submit three (3) separate sealed bid envelopes marked as "Original Copy", "Copy 1" and "Copy 2". In case of discrepancy among the copies, the original shall prevail.

- 9.2. The bids shall be contained in two envelopes:

A. First (1st) Envelope:

- i. Duly signed Instruction to Bidders and Terms & Conditions of Sale
- ii. Bidder's Inspection Certificate

B. Second (2nd) Envelope:

- i. Bidder's proposal in the prescribed Price Quotation Form

- 9.3. Each envelope should be securely sealed, signed on the flap, and marked as follows:

TO: DR. ROMUALDO U. WACAS

Chairperson, BAC on Disposal of Unserviceable Properties
Procurement Management Office
Kalinga State University-Main Campus, Administration Building
National Highway, Purok 6, Bulanao, Tabuk City, Kalinga 3800
procurementservice_bac@ksu.edu.ph
(074) 624-1173
<https://ksu.edu.ph/>

FROM: <NAME OF BIDDER>
<ADDRESS OF BIDDER>

RE: <LOT NO. AND LOT DESCRIPTION>

- 9.4. The Bid Price offered must be on an individual "Lot" basis. A bidder can bid on any single lot or all lots as described in Section 7 hereof.

10. BID CURRENCY

- 10.1 In all bids, prices shall be expressed in written words and figures in Philippine Currency. In case of discrepancies between prices in words and figures, the prices in words shall be considered as the bid price.



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11. VALIDITY OF THE PROPOSAL

- 11.1. A bid will be deemed valid for a period of sixty (60) calendar days from the date of bid opening, which shall be stated in the Price Quotation Form (PQF). A bid with a shorter validity period shall not be considered.
- 11.2. The KSU may, after the expiration of the validity period of a bid, solicit the bidder's consent for an extension of said validity. The response shall be made in writing or fax or e-mail.

12. ADDENDA TO SPECIFICATIONS

- 12.1 KSU shall reserve the right to amend, revise or modify the Bid Documents prior to the date of opening of bids. Such amendments, revisions, modifications, or clarifications, if any, will be made through an Addendum/Addenda, any copies will be furnished to all prospective bidders.
- 12.2. In consideration of its best interest, KSU may postpone the opening of bids to a later date. In any such case, the addendum to be issued will include an announcement of the new date for opening of bids.
- 12.3. Bidders are required to acknowledge receipt of all addenda to the Bid Documents in the space provided in the Letter of Transmittal or by e-mail prior to the opening of bids.
- 12.4. Failure to acknowledge all addenda may cause the bid to be considered as not responsive to the Invitation to Bid (ITB), which could result in the rejection of bid.

13. BIDDER'S EXCEPTIONS

- 13.1. It is the desire of the KSU to eliminate or minimize as much as possible post bidding discussions of bidder's clarifications, deviations, or exceptions. Therefore, any bidder who desires to make any clarifications, deviations, or exceptions on some provisions of the Bid Documents shall communicate such clarifications, deviations or exceptions during the pre-bid conference giving the reasons therefore.
- 13.2. If the clarifications, deviations, or exceptions are acceptable to the KSU, an amendment/addendum will be issued for the general information of all prospective bidders. It shall be the responsibility of all those who have properly secured the Bid Documents to inquire and secure the said addendum that may be issued by the KSU.

14. SUBMISSION AND OPENING OF BIDS

- 14.1. Bidders or their authorized representatives shall deliver by hand their bid at the date, time and place as set out in Clause 4 of this Section. After the time set for bid opening, the KSU Bids and Awards Committee will open and read the bids in the presence of the bidders or their authorized representatives.
- 14.2. Offers not submitted by the bidder's authorized representatives or received after the time set for bid opening will not be accepted.

15. DEFECTIVE BIDS

- 15.1. At the time of opening of bids, a bid shall be considered defective in any of the following cases: (a) not properly sealed and signed as required in clause 9; (b) not properly



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marked as required in clause 9; (c) not properly filled-up form (e.g. unsigned bids); (d) not accompanied by a duly accomplished Bidder's Inspection Certificate or Sworn Statements; (e) with a validity period less than that required; or (f) lacking in any of the documents required in clause 9.

16. WITHDRAWAL OF BIDS

16.1. A bidder may be allowed to withdraw his Bid before the time of opening of bids. Such bid shall be returned unopened.

16.2. After the opening of bids has commenced, no bidder shall be allowed to withdraw his offer.

17. RESERVATION CLAUSE

17.1 The KSU reserves the right to reject any or all bids and to waive any formality found therein and to accept such bids as maybe considered most advantageous to its interest, without any obligation on the part of the KSU to explain the reasons thereof.

18. ACCEPTANCE OF THE BID

18.1. The Bidder whose bid is the highest, responsive, or complying bid on each of the individual items/lots and which is most advantageous to the KSU shall be declared the successful bidder for that particular item/lot.

18.2. The Successful Bidder/Bidders must signify its consent to enter into a contract within three (3) days from receipt of the written notice from the KSU.

19. FAILURE OF BIDDING

19.1. The KSU shall declare the bidding failure in any of the following cases:

- a. There is no bidding participant;
- b. All bidders failed to comply with the Terms and Conditions of Sale as prescribed in the Instruction to Bidders (ITB);
- c. Complying bidders failed to meet the minimum bid price.

20. AWARD OF CONTRACT

21.1. Award shall be made to the highest complying bidder.

21.2. Contract/Notice of Award (NOA) shall be issued to the winning bidder after approval of the concerned approving authority.

21.3. No transfer and/or assignment of Award/Contract shall be allowed.

21.4. The Award shall be cancelled, rendered ineffective if the winning bidder fails to secure, sign or acknowledge the Notice of Award/Contract, within seven (7) calendar days after receipt of written advice.



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21. PAYMENT

- 21.1. The full amount covering the awarded items shall be paid in full by the awardee in the form of cash payable to the Kalinga State University within three (3) calendar days upon receipt/acknowledgement of the Notice of Award (NOA)/Contract.
- 21.2. No other form of payment shall be accepted.
- 21.3. In case of failure of full payment within the prescribed period, the awardee shall be penalized through cancellation of the award.

22. RELEASE/WITHDRAWAL OF AWARDED ITEMS

- 22.1. After payment of the awarded item/s, the awardee/s shall withdraw the unserviceable motor vehicle/s within the required period as stipulated in the Release Order (RO).
- 22.2. The actual release/withdrawal of awarded item/s shall be made during regular office hours (9:00 am - 4:00 pm), Monday thru Friday, and shall be witnessed by the designated representatives of the Disposal Committee (DC), Commission on Audit (COA) and Security Officer from KSU who shall affix their signatures on the "Release Order" (RO).
- 22.3. Selective withdrawal is not allowed. The awardee shall withdraw all the attached item/s within the awarded lot.

23. TAXES, CUSTOMS DUTIES, COST OR CHARGES

- 23.1. The awardee shall pay, in addition to the purchase price, any taxes, customs duties, costs or charges of any kind or nature whatsoever levied, or levied by law, arising from the sale of items.
- 23.2. All expenses incidental to the withdrawal of the items shall be borne by the awardee.

24. ACCEPTANCE OF BID AND WAIVER OF RIGHTS TO ENJOIN PROTEST

- 24.1. The bidder after having been issued the Bid Documents (BD), has deemed accepted the terms and specifications established by KSU and therefore waives any right it may have to seek and obtain a writ of injunction or prohibition or restraining order against KSU, to prevent or restrain the bidding process or any proceedings related thereto, the negotiation or award of the contract to the successful bidder and the implementation of the awarded contract.

CONFORME:

Printed Name of Bidder/Business Name

Printed Name and Signature of the Authorized Representative/Date Signed



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Tabuk City, Kalinga 3800

Committee on Disposal of Unserviceable Properties

Complete Business Address

Tax Identification No.

Mobile No., Telephone No., Fax No.

Email Address



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SECTION III. LIST AND DESCRIPTION OF ITEMS FOR SALE



Committee on Disposal of Unserviceable Properties

Lot 1:

No.	Item and Description	Qty	Unit
1	Vehicle - ISUZU, ARMAK EXCLUSIVE 4BC2 Passenger Jeepney, Color: Green, Chassis No: MAR98-4174-C, Model: 1998, Engine No: 140732, Plate No.: SDV 828; Date acquired: Sep 11, 1998	1	unit

Lot 2:

No.	Item and Description	Qty	Unit
1	Motorcycle - YAMAHA, RS100T MC, Serial/Chassis No: 4PF-183186, Model: 2001, Color: RED, Motor No: 4PF-183186, Plate No.: 8496; Date acquired: Aug 14, 2000	1	unit

Lot 3:

No.	Item and Description	Qty	Unit
3	Vehicle - ISUZU, Fuego, Model: 2001, Engine No: 816383, Chasis No: PABTFS55HD1201471, Plate No.: SFA 198; Date acquired: Nov 30, 2001	1	unit

Lot 4:

No.	Item and Description	Qty	Unit
4	Motorcycle - SUZUKI, MC Model: TS125, Color: RED, Chassis No: TS 125-111911, Engine No: TS 1252-282740, Plate No.: SG 6767; Date acquired: Mar 19, 2004	1	unit

Lot 5:

No.	Item and Description	Qty	Unit
5	Vehicle - MITSUBISHI, L300 FB DUAL AC VAN, Serial/Chasis No: PAEL35NY14B004909, Model: ANF100MPW - 2004, Color: ASPEN WHITE, MotoR No: 4D56 AP2086, Plate No.: SFS 806; Date acquired: Sep 3, 2004	1	unit

Lot 6:

No.	Item and Description	Qty	Unit
6	Vehicle - TOYOTA, Land Cruiser, Color: WHITE, Model: 1991, Chassis No: PZJ70-0003638, Motor No: B-0178600, Plate No.: SFK 855; Date acquired: Jan 21, 2010	1	unit

Lot 7:

No.	Item and Description	Qty	Unit
7	Truck Bus - HYUNDAI, AEROSPACE, Color: GREEN, Model: 2009, Chasis No: KMJRJ18BPYC906325, Engine No: D6ABY039296, Plate No.: SJB 730; Date acquired: Apr 19, 2010	1	unit



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Lot 8:

No.	Item and Description	Qty	Unit
8	Vehicle - HONDA, ACCORD, Serial/Chasis No: PADCF96601V300052, Model: 2003, Color: HAWK BLACK, Motor No: PALP561300841, Plate No.: SGS 314; Date acquired: Apr 27, 2015	1	unit



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SECTION IV. PRESCRIBED BIDDING FORMS



Committee on Disposal of Unserviceable Properties

{Letterhead of the Bidder}

**PRICE QUOTATION
FORM**

_____ Date

DR. ROMUALDO U. WACAS

Chairperson, BAC on Disposal of Unserviceable Properties
 Procurement Management Office
 Kalinga State University-Main Campus, Administration Building
 National Highway, Purok 6, Bulanao, Tabuk City, Kalinga 3800

Sir:

In response to your Invitation to Bid (IB) and in accordance with the stipulations of the Instructions to Bidders (ITB) and Terms and Conditions of Sale, which I duly signed and submitted as part of my eligibility documents, hereunder is my bid:

Lot No.	LOT DESCRIPTION	Floor Bid Price	Bid Offer
Lot 1	Vehicle - ISUZU, ARMAK EXCLUSIVE 4BC2 Passenger Jeepney, Color: Green, Chassis No: MAR98-4174-C, Model: 1998, Engine No: 140732, Plate No.: SDV 828; Date acquired: Sep 11, 1998	PhP 15,000.00	
Lot 2	Motorcycle - YAMAHA, RS100T MC, Serial/Chassis No: 4PF-183186, Model: 2001, Color: RED, Motor No: 4PF-183186, Plate No.: 8496; Date acquired: Aug 14, 2000	PhP 1,000.00	
Lot 3	Vehicle - ISUZU, Fuego, Model: 2001, Engine No: 816383, Chasis No: PABTFS55HD1201471, Plate No.: SFA 198; Date acquired: Nov 30, 2001	PhP 70,000.00	
Lot 4	Motorcycle - SUZUKI, MC Model: TS125, Color: RED, Chassis No: TS 125-111911, Engine No: TS 1252-282740, Plate No.: SG 6767; Date acquired: Mar 19, 2004	PhP 1,000.00	
Lot 5	Vehicle - MITSUBISHI, L300 FB DUAL AC VAN, Serial/Chasis No: PAEL35NY14B004909, Model: ANF100MPW - 2004, Color: ASPEN WHITE, Motor No: 4D56 AP2086, Plate No.: SFS 806; Date acquired: Sep 3, 2004	PhP 50,000.00	
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Lot 7	Truck Bus - HYUNDAI, AEROSPACE, Color: GREEN, Model: 2009, Chasis No: KMJRJ18BPYC906325, Engine No: D6ABY039296, Plate No.: SJB 730; Date acquired: Apr 19, 2010	PhP 50,000.00	
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I have actually seen and inspected the above items and my bid is based on my own estimate. The above offer shall be valid for sixty (60) days.

Very truly yours,

Name of Bidder/Business Name

Name and Signature of the Authorized Representative

Complete Business Address

Tax Identification No.

Contact Nos. (Mobile and/or landline)



BIDDER’S INSPECTION CERTIFICATE

This is to certify that I have personally inspected the following items/materials which are subject for public bidding to be conducted on 19 April 2023, 10:00 am at its present location, to wit:

Lot No.	LOT DESCRIPTION	Floor Bid Price
Lot 1	Vehicle - ISUZU, ARMAK EXCLUSIVE 4BC2 Passenger Jeepney, Color: Green, Chassis No: MAR98-4174-C, Model: 1998, Engine No: 140732, Plate No.: SDV 828; Date acquired: Sep 11, 1998	PhP 15,000.00
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Lot 4	Motorcycle - SUZUKI, MC Model: TS125, Color: RED, Chassis No: TS 125-111911, Engine No: TS 1252-282740, Plate No.: SG 6767; Date acquired: Mar 19, 2004	PhP 1,000.00
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Inspection of the above items/materials was conducted on _____ in the presence of the authorized End-User/Disposal Committee representative/s.

Signature over Printed Name of Bidder

INSPECTION ATTESTED BY:

 Signature over Printed Name
 End-User/Disposal Committee Representative/s



CHECKLIST OF REQUIREMENTS

Name of Project :	DISPOSAL BY AUCTION OF VARIOUS UNSERVICEABLE MOTOR VEHICLES OF THE KALINGA STATE UNIVERSITY
Floor Price :	[] Lot 1: Php 15,000.00 [] Lot 2: Php 1,000.00 [] Lot 3:Php 70,000.00 [] Lot 4:Php1,000.00 [] Lot 5:Php 50,000.00 [] Lot 6: Php15,000.00 [] Lot 7: Php50,000.00 [] Lot 8:Php 10,000.00,
Name of Bidder :	
Address of Bidder :	

REQUIREMENTS	PASSED	FAILED
A. INDIVIDUAL		
1. Properly filled out and duly signed Bid Form		
2. Duly signed Instructions to Bidders and Terms and Conditions of Sale		
B. FOR INDIVIDUAL BIDDER THROUGH A REPRESENTATIVE		
1. Properly filled out and duly signed Bid Form		
2. Duly signed Instructions to Bidders and Terms and Conditions of Sale		
3. Special Power of Attorney executed by the Bidder		
C. FOR SINGLE PROPRIETORSHIP THROUGH A REPRESENTATIVE		
1. Properly filled out and duly signed Bid Form		
2. Duly signed Instructions to Bidders and Terms and Conditions of Sale		
3. Department of Trade and Industry Registration		
4. Mayor's/Business Permit		
5. Special Power of Attorney executed by the Bidder		
D. FOR UNREGISTERED ORGANIZATIONS		
1. Properly filled out Bid Form duly signed by all the Officers/ Members		
2. Instructions to Bidders and Terms and Conditions of Sale duly signed by all the Officers/ Members		
E. FOR UNREGISTERED ORGANIZATIONS WITH DESIGNATED REPRESENTATIVE		
1. Properly filled-out Bid Form duly signed by all the Officers/ Members		
2. Instructions to Bidders and Terms and Conditions of Sale duly signed by all the Officers/ Members		
3. Special Power of Attorney executed by all the Officers/ Members		
F. FOR REGISTERED CORPORATIONS, ASSOCIATIONS, PARTNERSHIPS AND OTHER FORMS OF ORGANIZATION		
1. Properly filled out and duly signed Bid Form		
2. Duly signed Instructions to Bidders and Terms and Conditions of Sale		
3. Securities and Exchange Commission Registration		
4. Mayor's/Business Permit		
5. Articles of Incorporation or Partnership		
6. Secretary's Certificate executed by the Corporate Board Secretary or his/her equivalent Official		

NOTE: Any missing, incomplete, or patently insufficient document in the above-mentioned Checklist is a ground for outright rejection (non-complying) of the bid.

CHECKED BY:

CDUP MEMBER'S/TWG's Name and Signature: _____

DATE AND TIME OF EVALUATION: _____

REMARKS: [] Eligible/ Passed [] Non-Eligible/ Failed



Republic of the Philippines
KALINGA STATE UNIVERSITY
Tabuk City, Kalinga 3800

Committee on Disposal of Unserviceable Properties



Kalinga State University envisions to be "a Knowledge and Technology Hub in Asia-Pacific Region"