



Republic of the Philippines  
**KALINGA STATE UNIVERSITY**  
 National Highway, Purok 6, Bulanao, Tabuk City, Kalinga  
*Bids and Awards Committee*

Title	NOTICE FOR NEGOTIATED PROCUREMENT (NNP)																				
Name of Contract	REPAIR AND CONVERSION OF PRESIDENTS COTTAGE TO GENDER AND DEVELOPMENT OFFICE	RFQ No.	NNP_CIVILWORKS_2024-04-018																		
Procuring Entity	KALINGA STATE UNIVERSITY	Date	APRIL 15, 2024																		
End-User Unit	GENDER AND DEVELOPMENT OFFICE	Fund Cluster	IGF 2024																		
Implementing Unit	PLANNING AND STRATEGY SERVICES	ABC	PHP 582,189.30																		
Period of Advertisement	APRIL 16-22, 2023 @ 10:00 AM	Mode of Procurement	SMALL VALUE PROCUREMENT (SEC 53.9)																		
Instructions to External Providers	Please quote your government price, taxes included, and FOB, subject to the Terms and Conditions stated below, and submit your quotation duly signed by your representative <b>not later than ten o'clock in the morning (10 am) of APRIL 22, 2024</b> , in a sealed envelope to the business or e-mail address below and shall be opened on the same day at 10:01 am.																				
Terms and Conditions	<ol style="list-style-type: none"> <li>1. All entries must be typewritten or legibly written.</li> <li>2. Price validity shall be for 30 calendar days.</li> <li>3. The filled-out and duly signed NNP must be submitted by the prospective external service provider/bidder together with the following attachments:                         <ol style="list-style-type: none"> <li>a) <u>Eligibility/Technical Documents:</u> <ol style="list-style-type: none"> <li>i. <b>CY 2024 Mayor's/Business Permit</b></li> <li>ii. Valid <b>PhilGEPS Registration Number</b></li> <li>iii. <b>Philippine Contractors Accreditation Board (PCAB) License</b></li> <li>iv. <b>Income/Business Tax Return</b></li> <li>v. Duly signed <b>PROJECT REQUIREMENTS</b>, which shall include the following:                                 <ol style="list-style-type: none"> <li>1) <b>List of Contractor's Key Personnel to be assigned to the Contract to be bid</b>, with their complete qualification and experience data, as follows:                                     <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: left;">List of Key Personnel</th> <th style="text-align: left;">No. of Personnel</th> </tr> </thead> <tbody> <tr> <td>Project Engineer</td> <td>1</td> </tr> <tr> <td>Construction Foreman</td> <td>1</td> </tr> <tr> <td>Skilled Laborers 5 (Mason-1, Welder-1, Steelman-1, Carpenter-2)</td> <td>5</td> </tr> </tbody> </table> </li> <li>[ ] <b>Key Personnel's Bio-data</b></li> <li>[ ] <b>Key Personnel's Certificate of Employment</b></li> <li>2) <b>List of contractor's major equipment units</b>, which are owned, leased, and/or under purchase agreements, supported by Proof of Ownership or Certification of Availability of Equipment from the equipment lessor/vendor for the duration of the Project (SF-INFR-49)                                     <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: left;">List of Equipment</th> <th style="text-align: left;">No. of Units/Capacity</th> </tr> </thead> <tbody> <tr> <td>Minor tools</td> <td>As needed</td> </tr> <tr> <td>Drilling Rig</td> <td>1</td> </tr> <tr> <td>Chainsaw</td> <td>1</td> </tr> <tr> <td>Crane (Boom Truck)</td> <td>1</td> </tr> </tbody> </table> </li> </ol> </li> <li>vi. Original duly signed <b>revised Omnibus Sworn Statement (OSS)</b></li> <li>vii. <b>Integrity Pledge for KSU Service Provider and AMO's valid Identification</b></li> </ol> </li> <li>b) <u>Financial Documents:</u> <ol style="list-style-type: none"> <li>i. Original of duly signed <b>Bid Prices in the Bill of Quantities (BOQ)</b>.</li> <li>ii. Duly accomplished <b>DETAILED ESTIMATES</b>, including a <b>Summary Sheet</b> indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid.                                 <p style="margin-left: 40px;"><i>*Every page of the Documents comprising the Financial Proposal shall be signed by the bidder or his/her duly authorized representative/s.</i></p> </li> </ol> </li> </ol> </li> <li>4. Bids received more than the ABC shall be automatically rejected at bid opening.</li> </ol>			List of Key Personnel	No. of Personnel	Project Engineer	1	Construction Foreman	1	Skilled Laborers 5 (Mason-1, Welder-1, Steelman-1, Carpenter-2)	5	List of Equipment	No. of Units/Capacity	Minor tools	As needed	Drilling Rig	1	Chainsaw	1	Crane (Boom Truck)	1
List of Key Personnel	No. of Personnel																				
Project Engineer	1																				
Construction Foreman	1																				
Skilled Laborers 5 (Mason-1, Welder-1, Steelman-1, Carpenter-2)	5																				
List of Equipment	No. of Units/Capacity																				
Minor tools	As needed																				
Drilling Rig	1																				
Chainsaw	1																				
Crane (Boom Truck)	1																				



Republic of the Philippines  
**KALINGA STATE UNIVERSITY**  
 National Highway, Purok 6, Bulanao, Tabuk City, Kalinga  
*Bids and Awards Committee*

	<ol style="list-style-type: none"> <li>5. The total price quoted is subject to withholding tax and payable checks.</li> <li>6. The following are the Annexes:               <ol style="list-style-type: none"> <li>a) Annex A_ Bill of Quantities</li> <li>b) Annex B_ Scope of Works</li> <li>c) Annex C_ Omnibus Sworn Statement (Revised)</li> <li>d) Annex D_ KSU Service Provider Integrity Pledge and AMO's valid Identification</li> </ol> </li> <li>7. Contract Duration is required within <b>Fifty-Four (54) calendar days</b> after receipt of a Notice to Proceed.</li> <li>8. Bidders should comply with the applicable provisions of Section <b>23.4.2</b> of the IRR of R.A. No. 9184 and with a modified set of requirements integrating eligibility documents and criteria for infrastructure projects as provided in Annex E of the 2016 IRR of R.A. No. 9184, or the Contract Implementation Guidelines for the Procurement of Infrastructure Projects.</li> <li>9. The Kalinga State University reserves the right to reject any bids, declare a failure of bidding, or not award the contract at any time before contract award per Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.</li> <li>10. During the Contract Implementation, the winning bidder is expected to adhere to the <b>Green Procurement Programs</b> of the government, according to E.O. No. 301 issued in 2004.</li> <li>11. <b>After issuing the Completion Certificate, the contractor shall be evaluated and acknowledge the end-user's evaluation rating as a payment requirement.</b></li> </ol> <p style="text-align: center;"><i><b>I hereby certify to comply with all the above Terms and Conditions.</b></i></p> <p style="text-align: center;"> <span style="display: inline-block; width: 45%; border-bottom: 1px solid black; margin-bottom: 5px;"></span> <span style="display: inline-block; width: 45%; border-bottom: 1px solid black; margin-bottom: 5px;"></span> </p> <p style="text-align: center;"> <span style="display: inline-block; width: 45%; text-align: left;"><i>Name of Company/ Bidder Representative</i></span> <span style="display: inline-block; width: 45%; text-align: right;"><i>Signature Over Printed Name of</i></span> </p>		
Prepared by/ Contact Person	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 65%; padding: 5px;"> <b>RICKY JAMES B. SAGUN</b>            BAC Secretariat, Procurement Management Office            KSU Main Campus, Purok 6, Bulanao, Tabuk City,            Kalinga            TelNo.(074)624-1173/0917-6240170  <b>procurementservice_bac@ksu.edu.ph</b> </td> <td style="width: 35%; text-align: center; vertical-align: middle;"> <div style="border-bottom: 1px solid black; width: 80%; margin: 0 auto; margin-bottom: 5px;"></div>           Signature         </td> </tr> </table>	<b>RICKY JAMES B. SAGUN</b> BAC Secretariat, Procurement Management Office KSU Main Campus, Purok 6, Bulanao, Tabuk City, Kalinga TelNo.(074)624-1173/0917-6240170 <b>procurementservice_bac@ksu.edu.ph</b>	<div style="border-bottom: 1px solid black; width: 80%; margin: 0 auto; margin-bottom: 5px;"></div> Signature
<b>RICKY JAMES B. SAGUN</b> BAC Secretariat, Procurement Management Office KSU Main Campus, Purok 6, Bulanao, Tabuk City, Kalinga TelNo.(074)624-1173/0917-6240170 <b>procurementservice_bac@ksu.edu.ph</b>	<div style="border-bottom: 1px solid black; width: 80%; margin: 0 auto; margin-bottom: 5px;"></div> Signature		
Approved by	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 65%; padding: 5px;"> <b>ROMUALDO U. WACAS, PhD</b>            BAC Chairperson         </td> <td style="width: 35%; text-align: center; vertical-align: middle;"> <div style="border-bottom: 1px solid black; width: 80%; margin: 0 auto; margin-bottom: 5px;"></div>           Signature         </td> </tr> </table>	<b>ROMUALDO U. WACAS, PhD</b> BAC Chairperson	<div style="border-bottom: 1px solid black; width: 80%; margin: 0 auto; margin-bottom: 5px;"></div> Signature
<b>ROMUALDO U. WACAS, PhD</b> BAC Chairperson	<div style="border-bottom: 1px solid black; width: 80%; margin: 0 auto; margin-bottom: 5px;"></div> Signature		