

Republic of the Philippines
Tabuk City, Kalinga
PURCHASE REQUEST

Entity Name: **KALINGA STATE UNIVERSITY**

Fund Cluster: _____

Office/Section PLANNING & STRATEGY		PR No.: <u>2021-01-0015</u>	Date: <u>JANUARY 13, 2021</u>		
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
JANUARY 18, 2021					
1	lot	Hall rental inclusive of One Hall -120 persons capacity plus Three breakout (smaller) halls	1	10,000.00	10,000.00
2	pax	Snacks AM - Chicken Burger and Pineapple in can	120	80.00	9,600.00
3	pax	Lunch - Rice, Fried Chicken, Chopsuey, Banana, and Bottled Water 350ml	120	180.00	21,600.00
4	pax	Snacks PM - Pansit and Coke Solo	120	80.00	9,600.00
JANUARY 19, 2021					
5	lot	Hall rental inclusive of One Hall -120 persons capacity plus Three breakout (smaller) halls	1	10,000.00	10,000.00
6	pax	Snacks AM - Spaghetti and Fit 'n Right	120	80.00	9,600.00
7	pax	Lunch - Rice, Chicken Adobo, Pinakbet, Buko Panday, Bottled Water 350ml	120	180.00	21,600.00
8	pax	Snacks PM - Banana Bread and Pineapple in Can	120	80.00	9,600.00
JANUARY 20, 2020					
9	lot	Hall rental inclusive of One Hall -120 persons capacity plus Three breakout (smaller) halls	1	10,000.00	10,000.00
10	pax	Snacks AM - Empanada and Pineapple in Can	120	80.00	9,600.00
11	pax	Lunch - Rice, Singang na Baryus with Veg., Beef Steak, Fruit Salad and Bottled Water 350ml	120	180.00	21,600.00
12	pax	Snacks PM - Empanada and Fit 'n Right	120	80.00	9,600.00
					152,400.00

Purpose: Planning Workshop and Presentation of Outputs

Requested by:

Signature: _____
Printed Name
Designation

LOENA C. VALDEZ
Administrative Officer IV

Approved by:

EDUARDO T. BAGTANG, CPA, DBM
President